



ASSESSMENT AND PROMOTION POLICY

Class I to VIII – Periodic Tests are conducted as per the Examination Schedule given in the year book and a Mid-Term examination in September / October, based on the course covered. Final examinations are held in February / March. Regularity in attendance during all tests is imperative. There is no provision of a retest.

SCHEME OF EXAMINATIONS AND ASSESSMENTS

1. The academic year is divided into two terms and examinations are held at the end of each term.
2. Evaluation of the Scholastic Aspect will be conducted according to the C.B.S.E guidelines which are tabulated.
3. Attendance for tests for all classes is compulsory.
4. Students found using unfair means during any Periodic Test or Term Examination will be marked zero in that subject. These students will not be eligible for any academic award.
5. Promotion to the higher class will be based on Annual Exam. However, Term I results will be reflected in the report card.
6. Grading scale for Scholastic Areas (School will award grades as per the following grading scale)

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 and below	E (Needs improvement)

7. Co-Scholastic Activities: For the holistic development of the students, the co-curricular activities and discipline area will be graded on three point grading scale (A– C). i.e, (A- Outstanding, B-Very Good, C-Fair)
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EVALUATION SCHEME FOR CLASSES I TO VIII

1.SCHOLASTIC AREA	PERIODIC TEST - I	NOTE BOOK UP KEEP	SUBJECT ENRICHMENT	TERM I END	PERIODIC TEST II	NOTE BOOK UP KEEP	SUBJECT ENRICHMENT	TERM II END
MONTH	June	Till May	April May	September - October	January	Till December	Till December	Feb – March
WEIGHTAGE	10 Marks	5 Marks	5 Marks	80 Marks	10 Marks	5 Marks	5 Marks	80 Marks
SYLLABUS	April – May	Note Book Upkeep (April – May)	April – May Project Or Activities	April – May	January	Note book keep up till January	Till January Project or Activities	2 nd term syllabus + Significant portions from Term I (for classes I-V) 10 % of term I for class VI 20% of term I for Class VII 30% of term I for Class VIII
2.CO SCHOLASTIC AREAS (3 – Point Scale) A – Outstanding B – Very Good C - Fair	1. Art Education 2. Computer Science 3. Health & Physical Education		Skill Based Activities	Term I	2.CO SCHOLASTIC AREAS (3 – Point Scale) A – Outstanding B – Very Good C - Fair	1.Art Education 2. Computer Science 3.Health & physical Education		Skill Based Activities Term II
Discipline (3 – Point Scale) A – Outstanding B – Very Good C - Fair	Components: Attendance/ Sincerity/Behavior/ Values / Tidiness/ Respectfulness for rules and regulation/ attitude towards society							

EXAMINATIONS FOR IX & X

SCHEME OF EXAMINATIONS AND ASSESSMENTS

1. Evaluation of the Scholastic & Co-Scholastic aspect will be conducted according to the C.B.S.E guidelines which are tabulated below.

Grading scale for Scholastic Areas (class IX)

(School will award grades as per the following grading scale)

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 and below	E (Failed)

Grading scale for Scholastic Areas (class X)

Board will put all the passed students in a rank order and will award the grades as follows

A-1	Top 1/8 th of the passed candidates
A-2	Next 1/8 th of the passed candidates
B-1	Next 1/8 th of the passed candidates
B-2	Next 1/8 th of the passed candidates
C-1	Next 1/8 th of the passed candidates
C-2	Next 1/8 th of the passed candidates
D-1	Next 1/8 th of the passed candidates
D-2	Next 1/8 th of the passed candidates
E	Failed candidates

Co-Scholastic Activities (IX - X):

For the holistic development of the students the co-curricular activities and discipline area will be graded on five point grading scale (A– E).

GRADE	CONNOTATION
A	Outstanding
B	Very Good
C	Good
D	Fair
E	Average

2. Students found using unfair means during any weekly test or term Examination will be marked zero in that subject. These students will not be eligible for any academic award or school appointment.

	PEN PAPER TEST - I	PEN PAPER TEST - II	HALF YEARLY	PEN PAPER TEST III	MULTIPLE ASSESSMENT	PORTFOLIO	SUBJECT ENRICHMENT ACTIVITY	1 st MODEL EXAM	YEAR END EXAMINATION
MONTH	May 2 nd week	June 3 rd week	Sep-Oct	November 3 rd week	Ongoing To be completed by 31 st Jan	To be completed by 31 st Jan	To be completed by 31 st Jan	February 1 st week	March
MAX.MARKS	20 Marks	20 Marks	80 Marks	20 Marks				80 Marks	80 Marks
WEIGHTAGE	5 Marks	5 Marks	-	5 Marks	5 MARKS	5 MARKS	5 MARKS	-	80 Marks
SYLLABUS	April – May	May-June	April-Sep	Oct-Nov				Entire Syllabus covered during the Session	Entire Syllabus covered during the Session
2.CO SCHOLASTIC AREAS	TO BE GRADED ON A 5 POINT SCALE (A-E) [Refer curriculum for more details] Art Education, Health & Physical Education Discipline								
3.DISCIPLINE	Attendance/ Sincerity/Behavior/ Values / Tidiness/ Respectfulness for rules and regulation/ attitude towards society								

EVALUATION SCHEME FOR CLASS IX

PROMOTION CRITERIA

1. In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects separately and in aggregate.
2. If a student gets less than 33% in one/two subjects, he/she will be placed in 'compartment' in the said subject(s) as per the rules. Student failing in more than two subjects shall not be promoted.
3. A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
4. Students will be awarded Marks as well as grades in class IX.
5. It is mandatory to appear in all Examinations.

Class	MM	Conversion for Result	
(A) Subjects: Language-1, Language-2, Maths, Science, Social Science	80	Marks obtained in Final Term Exam out of 80 in each subject	80
(B) Pen Paper Test	5	= Average [Best of Any Two Tests (PPT -I, PPT-II & PPT-III)]	5
(C) Multiple Assessment (Quizzes, oral test, concept map etc.)	5	Should be completed by 31st January	5
(D) Portfolio (Classwork plus peer assessment, self-assessment, achievements of student in the subject, journals etc)	5	Should be completed by 31st January	5
(E) Subject Enrichment Activity	5	Marks obtained as per the actuals (Should be completed by 31st January)	5
TOTAL (A+B+C+D+E)	100	Marks obtained as per the actuals	100

	PEN PAPER TEST - I	PEN PAPER TEST - II	HALF YEARLY	PEN PAPER TEST III	1 st MODEL EXAM	MULTIPLE ASSESSMENT	PORTFOLIO	SUBJECT ENRICHMENT ACTIVITY	2 nd MODEL EXAM	BOARD EXAMINATION
MONTH	May 2 nd week	June 3 rd week	Sep-Oct	November 3 rd week	Dec	Ongoing To be completed by 31 st Jan	To be completed by 31 st Jan	To be completed by 31 st Jan	February 1 st week	March
MAX.MARKS	20 Marks	20 Marks	80 Marks	20 Marks	80 Marks				80 Marks	80 Marks
WEIGHTAGE	5 Marks	5 Marks	-	5 Marks	-	5 MARKS	5 MARKS	5 MARKS	-	80 Marks
SYLLABUS	April – May	May-June	April-Sep	Oct-Nov	Entire Syllabus covered during the Session				Entire Syllabus covered during the Session	Entire Syllabus covered during the Session
2.CO SCHOLASTIC AREAS	TO BE GRADED ON A 5 POINT SCALE (A-E) [Refer curriculum for more details] Art Education, Health & Physical Education Discipline									
3.DISCIPLINE	Attendance/ Sincerity/Behavior/ Values / Tidiness/ Respectfulness for rules and regulation/ attitude towards society									

EVALUATION SCHEME FOR CLASS X PROMOTION CRITERIA

1. In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects separately and in aggregate.
2. If a student gets less than 33% in one/two subjects, he/she will be placed in 'compartment' in the said subject(s) as per the rules. Student failing in more than two subjects shall not be promoted.
3. A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
4. Students will be awarded Marks as well as grades in class IX.
5. It is mandatory to appear in all Examinations.

Class	MM	Conversion for Result	
(A) Subjects: Language-1, Language-2, Maths, Science, Social Science	80	Marks obtained in Final Term Exam out of 80 in each subject	80
(B) Pen Paper Test	5	= Average (Best of Any Two Tests (PPT -I, PPT-II & PPT-III))	5
(C) Multiple Assessment (Quizzes, oral test, concept map etc.)	5	Multiple assessment	5
(D) Portfolio (Classwork plus peer assessment, self-assessment, achievements of student in the subject, journals etc)	5	Should be completed by 31st January	5
(E) Subject Enrichment Activity	5	Marks obtained as per the actuals (Should be completed by 31st January)	5
TOTAL (A+B+C+D+E)	100	CBSE will declare results based on scholastic ,co-scholastic Grading criteria	100

EXAMINATIONS FOR XI & XII

SCHEME OF EXAMINATIONS AND ASSESSMENTS

1. Evaluation of the Scholastic & Co-Scholastic aspect will be conducted according to the C.B.S.E guidelines which are tabulated below.

Grading scale for Scholastic Areas (class XI)

(School will award grades as per the following grading scale)

MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 and below	E (Failed)

• **Grading scale for Scholastic Areas (class XII)**

Board will put all the passed students in a rank order and will award the grades as follows

A-1	Top 1/8 th of the passed candidates
A-2	Next 1/8 th of the passed candidates
B-1	Next 1/8 th of the passed candidates
B-2	Next 1/8 th of the passed candidates
C-1	Next 1/8 th of the passed candidates
C-2	Next 1/8 th of the passed candidates
D-1	Next 1/8 th of the passed candidates
D-2	Next 1/8 th of the passed candidates
E	Failed candidates

Co-Scholastic Activities (XI - XII):

For the holistic development of the students the co-curricular activities and discipline area will be graded on nine point grading scale (A1– E). [Refer CBSE curriculum pg: 14, 15]

2. Students found using unfair means during any weekly test or term Examination will be marked zero in that subject. These students will not be eligible for any academic award or school appointment.

EVALUATION SCHEME FOR CLASS XI

	Unit Test I	First Term Exam	Unit Test II	Half Yearly Exam	3 rd Mid Term/1 st Model Exam	Year End Exam
Month	May	June	Oct	Dec	Feb	Feb/March
Max.Marks	25 Marks	As per CBSE guidelines	25 Marks	As per CBSE guidelines	As per CBSE guidelines	As per CBSE guidelines
Time Duration	1 hour	3 hours	1 hour	3 hours	3 hours	3 hours
Syllabus	April-May	April-June	Sep-Oct	80% of the syllabus	Entire Syllabus covered during the Session	Entire Syllabus covered during the Session
Marks Distribution	80 Marks (Mathematics, Languages, Commerce based subjects) 70 Marks (Science based subjects)					
Components of Examination paper	Objective type including MCQ -25 % Subjective type -75 %					
Co-scholastic Areas	TO BE GRADED ON A 8 POINT SCALE (A1 - E) General studies, Health & Physical Education					
Internal Assessment/ Project/ Practical	20 Marks (Mathematics, Languages, Commerce based subjects) 30 Marks (Science based subjects)					

PROMOTION CRITERIA FOR CLASS XI

- In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects and its practical separately (if applicable) and in aggregate.
- If a student gets less than 33% in one subject, he/she will be placed in 'compartment' in the said subject as per the rules. Student failing in more than one subject shall not be promoted.
- In case of absence due to medical reason, the student may be exempted from First Term Examination in the respective subject and may be promoted on the basis of the annual examination only. However if a student fails to appear for final examination due to medical grounds, he/she shall give his/her exam along with compartment examination. Medical certificate is necessary.
- A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
- All students have to take each test/examination so as to determine his/her result on Cumulative basis.

EVALUATION SCHEME FOR CLASS XII

	Unit Test I	First Term Exam	September Test	Unit Test II	1 st Model Exam	2 nd Model Exam	Board Exam
Month	May	June	Oct	Oct	Dec	Feb 1 st week	March
Max.Marks	25 Marks	As per CBSE guidelines	25 Marks	25 Marks	As per CBSE guidelines	As per CBSE guidelines	As per CBSE guidelines
Time Duration	1 hour	3 hours	1 hour	1 hour	3 hours	3 hours	3 hours
Syllabus	April-May	April-June	Portions after First Term Exam	Sep-Oct	Entire Syllabus covered during the Session	Entire Syllabus covered during the Session	Entire Syllabus covered during the Session
Marks Distribution	80 Marks (Mathematics, Languages, Commerce based subjects) 70 Marks (Science based subjects)						
Components of Examination paper	Objective type including MCQ -25 % Subjective type -75 %						
Co-scholastic Areas	TO BE GRADED ON A 8 POINT SCALE (A1 - E) General studies, Health & Physical Education						
Internal Assessment/ Project/ Practical	20 Marks (Mathematics, Languages, Commerce based subjects) 30 Marks (Science based subjects)						

PROMOTION CRITERIA FOR CLASS XII

1. In order to be declared as 'Passed' a candidate shall obtain not less than 33% marks in each of the five subjects and its practical separately (if applicable) and in aggregate.
2. If a student gets less than 33% in one subject, he/she will be placed in 'compartment' in the said subject as per the rules. Student failing in more than one subject shall not be promoted.
3. A student having less than 75% attendance in an academic session shall not be permitted to appear in the Final Examination.
4. Mark sheet / Pass Certificate will be issued from CBSE.